



## VOLUNTEER SERVICES

Dear Prospective Volunteer:

MCMC is committed to personalizing the healthcare experience for both patients and their families and volunteers play an important part in our ability to meet our mission.

Please download and complete all forms found on the Volunteer page of our web site. You may call and set up an appointment and bring them with you to the interview or return them to:

Mid-Columbia Medical Center  
Volunteer Services  
1700 East 19<sup>th</sup> Street  
The Dalles, OR 97058

Volunteer applicants will be called for interviews based on open positions, interest, qualifications and match of skills.

To be a successful volunteer candidate, **you will need to:**

- Complete and submit the signed forms to the Volunteer Office
- Attend an interview which will be scheduled by the Volunteer Office
- Make a minimum commitment of six months of service if placed as a volunteer\*
- Attend a volunteer orientation
- Obtain a TB test prior to orientation and a second TB test within the first 30 days of start
- Provide proof of appropriate vaccinations (if born after 1957) and/or sign a declination form
- Obtain and wear a Volunteer name badge (provided) if a placement is made

\*Shorter terms are possible in certain circumstances.

The **Volunteer Services Department** will:

- Interview all potential volunteers and determine if there is a match for a volunteer assignment
- Initiate a background check on all volunteers 18 years and older to include a criminal history and social security number verification
- Provide volunteer orientation and training
- Issue your volunteer name badge and volunteer vest

Mid-Columbia Medical Center values the hard work, dedication and many hours proved by our volunteers each year. Thank you for your interest in being part of our committed team of volunteers.

Sincerely,

A handwritten signature in cursive script that reads 'Anne E. Copper'.

Anne Copper  
Volunteer and Project Coordinator  
[volunteer@mcmc.net](mailto:volunteer@mcmc.net)  
541.296.7288